



Guidelines for pedestrian safety around the driveway

When crossing the driveway, pedestrians will:

- use pedestrian crossings at all times; and
- check for vehicles by stopping, listening and looking both ways before crossing.

When walking alongside the driveway, pedestrians will:

- walk along the footpath if possible; or
- walk along the side of the driveway that is identified by pedestrian markings.

Vehicle access to the driveway will be limited by:

- only staff, contractors and couriers accessing the driveway between 8:30am -3:30pm. Swimming school staff and clients may access the driveway outside of these hours;
- the second driveway gate being locked between the hours of 8:30am – 3:30pm, unless in an urgent situation;
- a loading zone located before the second gate to be used by contractors and couriers; and
- visitors to the swimming pool between the hours of 8:30am – 3:20pm parking on Phillips Avenue and using pedestrian access to the school.

Vehicles accessing school grounds beyond the second gate between the hours of 8:30am and 3:30pm will:

- seek approval from the Principal or nominee; and
- have an adult spotter guiding the driver.

This information will be distributed to staff by:

- displaying this leaflet in the staff room;
- emailing this leaflet annually or as needed;
- discussion at a staff meeting annually or as needed; and
- signage around the driveway.

This information will be distributed to parents/carers by:

- distribution of this leaflet through the school app annually or as needed;
- regular reminders in the newsletter;
- approaching individuals face-to-face as needed; and
- signage around the driveway.

This information will be distributed to students by:

- targeted lessons about road and driveway safety annually or as needed; and
- signage around the driveway.

This information will be distributed to visitors/contractors by:

- being presented with this leaflet upon presentation at the administration area; and
- signage around the driveway.